

## **Questions and answers on Clinical Commissioning arrangements for managing 'Conflicts of Interest' .**

- 1. Members asked for more information on the shadow budget process, the as Clinical Commissioning consortium gradually takes control of the budget now spent by Southwark NHS.**

Please see appendix 1 attached.

- 2. Clinical Commissioning undertook to get back to the committee about their meeting arrangements in response to members comment that the present arrangements, whereby one meeting is held on public and one in private, are confusing and can make following meetings difficult. (The chair requested as much clarity on this as possible)**

The Southwark Clinical Commissioning Committee meets monthly. Its first meeting in public was in July 2011 and it had met on a bi-monthly basis in public reflecting the arrangements that had been in place previously for the PCT Board. However, since December 2011 all meetings are held in public.

Southwark Clinical Commissioning Committee is constituted as a sub – committee of the Southwark PCT/Southwark NHS .

The Southwark PCT board meets bi monthly in public. The Board for Southwark PCT (also know as NHS Southwark ) meets as a shared Board with the Boards of the 5 PCTs across South East London and the Board of Bexley Care Trust.

The membership of both boards overlaps and more details are below.

- 3. Membership of the Southwark Clinical Commissioning Committee (SCCC) and Southwark NHS/PCT Board.**

### **SOUTHWARK CLINICAL COMMISSIONING COMMITTEE MEMBERSHIP**

#### Clinical leads ( voting members)

Dr Amr Zeineldine (chair)

Dr Simon Fradd

Dr Jonty Heaversedge

Dr Adam Bradford

Dr Patrick Holden

Dr Mark Ashhworth

Dr Roger Durston

Dr Jane Cliffe

#### Members of the Senior Management Team ( voting)

Andrew Bland, Managing Director, Southwark Business Support Unit

Malcolm Hines, Chief Financial Officer, SBSU

Dr Ann Marie Connolly, Director of Public Health, SBSU

### NEDS ( share a vote)

Richard Gibbs, Non Executive Director and Vice Chair of Southwark PCT  
Robert Park, Non Executive Director

### Other members ( non voting)

Gwen Kennedy, Acting Director Client Group Commissioning and Partnerships, SBSU

Tamsin Hooton, Director of Acute and Community Commissioning

Stewart Kay, Local Medical Committee representative

Professor John Moxham, King's Health Partners

Sarah McClinton, Deputy Director Adult Social Care, Southwark Council

Linda Drake, Nurse member

Martin Saunders, LINK Southwark representative

### SOUTHWARK PCT / NHS SOUTHWARK MEMBERSHIP

The Board for Southwark PCT (also know as NHS Southwark ) meets as a shared Board with the Boards of the 5 PCTs across South East London and the Board of Bexley Care Trust. This reflects the working arrangement across South East London where the 5 PCTs and Bexley Care Trust are working in a partnership arrangement as NHS South East London and the 6 Business Support Units are directorates of NHS South East London and the Local Clinical Commissioning Committees are sub committees of the Board.

### Membership

Executive members:

There are 8 executive members of Southwark PCT .

There are two Southwark specific members executive members of the Board :

1. Dr Amr Zeineldine, Chair of the Clinical Commissioning Committee
2. Andrew Bland, Managing Director of Southwark Business Support Unit (BSU)

There are 6 other executive members:

3. Andrew Kenworthy, Chief Executive, NHS South East London
4. Jane Schofield, Director of Operations, NHS South East London
5. Marie Farrell, Director of Finance, NHS South East London
6. Gill Galliano, Director of Development, NHS South East London
7. Dr Ann Marie Connolly, Director of Public Health
8. Donna Kinnair, Chief Nurse, NHS South East London

### Non Executive Directors

There are 8 Non Executive Directors who are members of the board, as enlisted below . Caroline Hewitt is Chair of South East London and Steve Corbishley is the independent Audit Committee chair. There are six Non Executive Directors which are shared across Lambeth, Southwark and Lewisham and two of these have a particular relationship with Southwark - Richard Gibbs and Robert Park.

Sue Gallagher and Graham Laylee are Lambeth and Rona Nicholson and David Whiting are Lewisham. Richard Gibbs acts as the Vice Chair of Southwark PCT.

Non-Executive members

1. Caroline Hewitt, NED Chair
2. Steve Corbishley, NED Audit Chair
3. Richard Gibbs, NED
4. Robert Park, NED
5. Sue Gallagher, NED
6. David Whiting, NED
7. Graham Laylee, NED
8. Rona Nicholson, NED

Please see the appendix two for a table which sets out members various roles and relationships

4. **Clarify the SCCC member's individual remit and roles including whose interests they represent; what their respective powers are (voting rights etc) ; how members of both boards are chosen and by who (elected / appointed etc); and how long their term is?**

VOTING RIGHTS

Voting Members

Dr Amr Zeineldine (chair)  
Dr Simon Fradd  
Dr Jonty Heaversedge  
Dr Adam Bradford  
Dr Patrick Holden  
Dr Mark Ashhworth  
Dr Roger Durston  
Dr Jane Cliffe

Andrew Bland, Managing Director, Southwark Business Support Unit  
Malcolm Hines, Chief Financial Officer, SBSU  
Dr Ann Marie Connolly, Director of Public Health, SBSU  
\*Richard Gibbs, Non Executive Director and Vice Chair of Southwark PCT  
\*Robert Park, Non Executive Director

\*The two NEDs share a vote

Non Voting Members

Gwen Kennedy, Acting Director Client Group Commissioning and Partnerships, SBSU  
Tamsin Hooton, Director of Acute and Community Commissioning  
Stewart Kay, Local Medical Committee representative  
Professor John Moxham, King's Health Partners  
Sarah McClinton, Deputy Director Adult Social Care, Southwark Council  
Linda Drake, Nurse member  
Martin Saunders, LINK Southwark representative

**5. Clarifying how members of Southwark Clinical Commissioning Committee are chosen and by who (elected appointed etc) and what is their individual remit and roles including whose interests they represent;**

Clinical leads

Process for selection :

There was a selection process for the appointment of the clinical leads in Southwark. The appointments process was approved by the Southwark Local Medical Committee in August 2010. The process was developed to ensure transparency of procedure and so that the leads have the right skills and attributes to take the GP commissioning agenda forward. The appointment process was divided into North Southwark and South Southwark in order to reflect the geography of the borough and the existing Practice Based Commissioning arrangements.

The same process was followed for both areas of the borough. All GPs in Southwark were given the opportunity to nominate themselves as a candidate for the board by presenting information on their CV, skills and experience before 19 November 2010.

This part of the process was led by Cathy Jeffrey (South Southwark Practice Based Commissioning Group) with Dr Kishor Vasant, Dr Catherine Otty and Dr Steve Loud (London LMC & Medical Director) making the final decisions. Dr Vasant and Dr Otty were included on the panel for their significant experience of Practice Based Commissioning in Southwark - Dr Vasant was the former Chair of the SS PBC Group and Dr Otty was the outgoing Chair of the Bermondsey & Rotherhithe PBC Group. Shortlisting was completed by 26 November. Following selection, all shortlisted candidates were interviewed by a panel, chaired by Dr Kishor Vasant, which interviewed candidates using prepared questions with a pre-agreed scoring system. Dr Steve Loud LMC Secretary, acted as an observer and advisor on the panel.

It was agreed that where the panel did not agree unanimously on four candidates, further election would be required, overseen by the Electoral Commission. However, this was not necessary as the panel were in agreement about successful candidates. Interviews took place on 17 September 2010 in South Southwark and on 3 December 2010 in North Southwark to be completed on 14 December

Clinical lead remit and who they represent:

Clinical leads come from the localities of Southwark and have regular monthly practice based meeting arranged on a locality basis in :

- Bermondsey and Rotherhithe
- Borough and Walworth
- South Southwark

Term:

The current clinical commission members term is until 30 September 2012. It is likely to be 2 years thereafter.

### NEDs

Selection process and remit

Southwark specific NEDS are Southwark residents and appointed via the Appointments Commission. Their remit is to ensure public accountability

### Other members

These are laid out in the Terms of Reference. Membership is subject to revision as and when further government guidance on local clinical commissioning arrangements is issued.

Voting members have statutory responsibilities:

Managing Director, Southwark Business Support Unit  
Chief Financial Officer, SBSU  
Director of Public Health, SBSU

Non voting members are :

Acting Director Client Group Commissioning and Partnerships, SBSU  
Director of Acute and Community Commissioning  
Local Medical Committee representative  
King's Health Partners  
Deputy Director Adult Social Care, Southwark Council  
Nurse member  
LINK Southwark representative

## **6. How the Clinical Commissioning Register of Interests are recorded and made public and how Declarations of Interest are recorded at meetings and made publically accessible.**

The Register of Interests is on the website at the bottom of this page [http://www.southwarkpct.nhs.uk/about\\_us/southwark\\_health\\_commissioning](http://www.southwarkpct.nhs.uk/about_us/southwark_health_commissioning). All clinical lead members of the SCCC have signed a Declaration of Interest which they update as required when their details change. The declaration is on the website and paper copies are available at the monthly SCCC meetings which are held in public. In addition, at every SCCC meeting after introductions and apologies are taken and before the minutes, the Chair asks all members in turn to declare their interests to the meeting.

Members sign an individual Declaration of Interests and their interests are published as the Register of Interests.

Compiled by Business Support Unit and Scrutiny